

No.2- IITTM/BSR(132)/2020
INDIAN INSTITUTE OF TOURISM & TRAVEL MANAGEMENT

Dumuduma, Bhubaneswar,
Dated: the 7th March, 2024

Subject: Tender notice for disposal/auction of old condemned, obsolete office equipment and furniture items.

Sealed tender are invited for disposal/auction of old condemned, obsolete office equipment and furniture items etc. on "as is where is" basis (list of items enclosed).

2. The above items are located in the stores of this office in IITTM, Dumuduma, Bhubaneswar, Odisha, 751019. Details for inspection, contact person, tender acceptance are as under:

Date & Time for inspection of items	Working days on 08.03.2024 to 11.03.2024 (between (2.30 PM to 05.30 PM)
Contact Person	Administrative Officer
Tender Notice available at	www.iittmb.in
Date, Time and place for acceptance of tender	In the tender box kept at Administrative Building, Receptionist table during office hours upto 06.00 PM on or before 14.03.2024.
Date & Time for opening of tender	14.03.2024 at 04.00 PM, an EMD for Rs. 5,000/- (Rupees Five Thousand Only) should be deposited with the tender in the form of an Account Payee Bank Draft from Nationalized Bank in favor of "IITTM, Bhubaneswar".

**NAME OF THE OFFICE: OFFICE OF INDIAN INSTITUTE OF TOURISM & TRAVEL
MANAGEMENT, BHUBANESWAR**

FINANCIAL BID

- 1. Name of tendering service provider:
Company/Firm/Agency**

- 2. Details of Auction Fee
Amount**

- 3. PAN/TAN**

- 4. Registration no. of the company/agencies/Firms**

- 5. Email ID & Contact No.**

- 6. Auctions items RATES: Form GFR-17 [See Rule 196(iii)]**

Item No.	Particulars of Stores	Quantity
1.	AIR CONDITIONER	19
2.	AIR COOLER	1
3.	AQUAGUARD/ WATER PURIFIER	9
4.	WOODEN BOOK CASE	7
5.	BINOCULAR	1
6.	CILLING FAN	56
7.	CYCLE	3
8.	WOODEN BED	52
9.	CHAIR	175
10.	CVT	4
11.	ELECTRONICS TYPEWRITER	2
12.	MIXTURE GRINDER	1
13.	MATTRESS	60
14.	WOODEN NOTICE BOARD	6
15.	PRESSURE COOKER	1
16.	PHOTOCOPIER MACHINE (XEROX)	2
17.	PEDESTRIEL FAN	14
18.	RACK	3
19.	STOVE	3
20.	GYM	4
21.	SOFA	4
22.	STABILISOR	21
23.	SIGNBOARD	3
24.	SPIRAL BINDING MACHINE	2
25.	TABLE	151
26.	TELEPHONE	19
27.	TELEVISION	3
28.	UTENSILS (KITCHEN)	73
29.	VCR	2
30.	WATER MOTOR /PUMP	2

Item No.	Particulars of Stores	Quantity
31.	WHITE BOARD	5
32.	WATER COOLER	3
33.	WASHING MACHINE	4
34.	REFREGEATOR	1
35.	CELLPHONE	1
36.	BIOMATICS MACHINE	1
37.	STATUE STONE	2
38.	CCTV	13
39.	EXHAUST FAN	1
40.	WINDOW GRILL (Big)	624
41.	WINDOW GRILL (Small)	54
42.	GI PIPE (2")	45
43.	GI PIPE (1")	26
44.	IRON GATE	2
45.	SHED TIN	28
46.	PLASTIC WATER TANK (4')	5
47.	PLASTIC WATER TANK (3')	2
48.	CAMERA	1

(IT ITEMS)

49.	CPU with CRT, Monitor, Mouse & Key Board	39
50.	CPU with TFT, Monitor, Mouse & Key Board	42
51.	LAPTOP	5
52.	Switch	5
53.	Projector	10
54.	APC & others	63
55.	Printer	6
56.	Scanner	2
57.	Modem	4
58.	CD Player	2
59.	Mic Set	3
60.	Projector mounting stand	10
61.	TAB	2

Name & Signature of Authorized person

Date:

Place:

DECLARATION: I hereby certify that the information furnished above is full & correct to the best of my knowledge. I understand that in case any deviation is found in the above statement at any stage, the concern shall be blacklisted and shall not have any dealing with the Department in future.

(Signature of Authorized Signature with date)

General Terms & Conditions

Bidder may inspect the items on the stipulated date and time.

1. The terms shall be sold to the highest bidder. The bids are incited for the lot (i.e. all the items contained in the list of old condemned, obsolete office equipment and furniture items as a whole and no bid would be accepted for any part of the same.
2. The Earnest Money Deposit(EMD) of successful bidder shall be adjusted from the total payment.
3. The successful bidder has to make full balance payment, after due adjustment of the EMD, in the form of Demand Draft in favor of "IITTM, Bhubaneswar within three days after confirmation, failing which the offer will be cancelled and the EMD shall stand forfeited. The EMD of unsuccessful bidders shall be returned within one month after the auction whatsoever.
4. No item once disposed the successful bidder shall be taken back by this office on any condition whatsoever.
5. The successful bidder will be required to lift all items from the disposal site within three days after the payment of the balance amount. On failure to do so this office shall have the right to forfeit the entire amount of the bidder and dispose the items to make alternate bidder. The successful bidder, of their own cost, will also be required to make their own arrangement of transport, Labour etc. for lifting the disposed items.
6. Quotation letter in sealed envelope market "TENDER DISPOSAL/AUCTION OF OLD CONDEMNED, OBSOLETE OFFICE EQUIPMENT AND FURNITURE ITEMS" shouldbe addressed to Nodal Officer, IITTM, Bhubaneswari.
7. The quotation must be dropped in the tender box mounted at Administrative building or before the due date and time otherwise, it is liable to be rejected. Tender received after the due date and time due to any reason whatsoever shall not be considered.
8. The financial bid should be given in both figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the tenderer.
9. The IITTM reserves the right to accept or reject any/all quotation Without assigning any reasons whatsoever.
10. Each page of tender document should be signed by the bidder (s).
11. Incomplete and unsigned quotation is liable to be rejected. The bid is to be submitted for the entire lot, as mentioned in SL. No.2 above in this section.
12. Bidder must enclose copy of address proof (Voter ID/Aadhar Card/Driving License etc.) & PAN card along with his bid.
13. The earnest money deposited (EMD) of Rs.5,000/- (Five Thousand Only) must accompany the the quotation, without which the bid shall be summarily rejected.



(Md. Sabir Hussain)
Nodal Officer

Auction Terms & Conditions

PLEASE NOTE: All bidders at Auctions acknowledge that they have read these terms and conditions of sale and agree to be bound thereby. If you do not understand any of these terms or condition, please ask a staff member for clarification.

1. **Identification-** All purchasers are required to have a Bidder's Number to bid and Auctions with their full name, address email ID and contact number are required to verify information.
2. **Dispute between bidders** - If any dispute arises between two or more bidders, the auctioneer may decide the same or may immediately put the lot up for sale again, and resell to the highest bidder. The decision of the auctioneer shall be final and absolute.
3. **Condition of items sold-** The auctioneer shall not be responsible for the correct description, authenticity, genuineness of, estimated selling price of, or defect in any lot, and makes no warranty in connection therewith. No allowance will be made or sale set aside on account of any incorrectness, error in cataloguing, or any imperfection not noted. No deduction will be allowed on damaged articles as all goods being exposed for public exhibition are sold "as is" and without recourse.
4. **Manner of payment** - The successful highest bidder - 1 has to pay by DD in favor of "IITM, Bhubaneswar" payable to Bhubaneswar after the close of the auction.
5. **All measurements and sizes** - are approximate.
6. **Removal-** Shall be at the expense, liability and risk of the purchaser. Purchases will be delivered only on presentation of paid bill. Auctioneer shall not be responsible for goods removed within the time specified, and shall have the option of removing and storing or reselling at the expense and risk of the purchaser any article purchased.
7. **Claims-** No claims will be allowed after goods are removed from premises.
8. **Personal and property risk** - Interested party can visit the premises to check the all items from 11.03.2024 to 13.03.2024 from 2.30 PM to 5.30 PM, if any query in the matter, the party can clarify the same in this office.
9. **Additional terms and conditions-** Any additional terms or conditions of sale, added by auctioneer, shall be announced prior to auction. The successful bidder/auction taker has to submit the Rs. 5,000/- (Rupees Five Thousand Only) as security deposit and the same may be refund after removal of the auction materials/items from the building.
10. The Auctioneer reserves the right to cancel the bid/summarily reject the bid at any time without assigning any reason.