



INDIAN INSTITUTE OF TOURISM AND TRAVEL MANAGEMENT

(An Autonomous Body under Ministry of Tourism, Govt. of India)

GOVINDPURI, GWALIOR – 474011

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CONVOCATION – 2nd MAY, 2018

REGISTRATION

The convocation is scheduled on 2nd May, 2018 (Wednesday) at IITTM, Govindpuri Gwalior – 474011 (M.P.).

1. The third Convocation of the Indian Institute of Tourism and Travel Management for conferring Post Graduate Diploma/Degree to the successful candidates of 2013-15 and 2014-16 and MBA (TTM) 2015-17 (**under collaborative scheme of IGNTU**) batches of all centers of IITTM will be held **at IITTM, Gwalior on 2nd May, 2018 (Wednesday)**. Passed out students of these batches are cordially invited to attend the convocation to receive the Diplomas/Degrees.
2. The candidates are required to report at the **'Registration Desk'** located in the Administrative Building, IITTM, Gwalior at 14:00 hrs. on 1st May, 2018 i.e. one day in advance before convocation.
3. **There will be a full dress rehearsal for diploma/degree recipients one day in advance i.e. 1st May, 2018 i.e. before convocation function at 15.00 hrs in the Convocation Hall. In case a diploma/degree recipient does not attend rehearsal he/she will not be allowed to take the diploma/degree at the Convocation function on 2nd May, 2018.**
4. The Diploma/degree recipient will be present at the reception counter one day in advance before convocation at 14.00 Hrs. He/she will bring white plain Kurta & Pyjama for wearing in the convocation ceremony.
5. In case any recipient is unable to attend the Convocation, his diploma/degree will be sent by the post after the convocation by speed post on receipt of a written request from you giving postal address and on deposit the required documents, payment of outstanding dues (if any).
6. No TA/DA will be paid for attending the Convocation.
7. **Please take your seat at convocation hall by 10.00 A.M. on 2nd May, 2018 (Wednesday)**.

**Director & Secretary
Convocation – 2018**

Note: The program is subject to change in unforeseen circumstances.

INFORMATION REGARDING THE ACCOMPANYING PERSON

- It has been decided that alumni participating in convocation will be allowed to be accompanied by parents/guardians.
- However, the participating alumnus must register for the event clearly indicating the number of persons accompanying him/her. There is a registration charge of Rs. 750/- (Rupees Seven Hundred Fifty) each for accompanying person. This includes the participation and event lunch.
- There will be a separate seating arrangement for the accompanying person.
- It may be noted that no lodging facilities will be provided by the institute for the accompanying person outside the auditorium.
